



## **Good Life Collaborative Programme Lead – Oliver McGowan Training**

Are you passionate about making inclusion a reality for people with a learning disability, autism, and their families?

Do you want to work collaboratively across the North East with like-minded people and organisations?

Would you like to be part of a team dedicated to amplifying the voices of people with a learning disability and autism, and ensuring they have a greater say in the services and support they receive?

Are you interested in supporting the design, development, and delivery of bespoke local and regional projects that have a direct impact on people's lives? If so, we would love to hear from you.

We are currently seeking a **Programme Manager for the Oliver McGowan Mandatory Training Programme** to join our team.

This exciting role is a partnership position within **Good Life Collaborative**, with **Inclusion North** as your employer.

You will work collaboratively across the region, contributing to a vital project that is transforming the understanding and delivery of services to people with a learning disability and autism.

### **About Good Life Collaborative:**

Good Life Collaborative is dedicated to improving the lives of individuals with learning disabilities and autistic people across the North East and Cumbria. This collaboration brings together a range of local, independent organisations, each deeply embedded in their communities, working collectively to support over

125,000 individuals and their families to stay healthy, connected, and safe.

Guided by the voices of those with lived experiences, Good Life Collaborative co-creates innovative practices in health and social care. In response to the COVID-19 pandemic, their 'Keeping People Connected' service provided vital support to over 4,700 people, showcasing the strength of their partnerships and their commitment to improving lives.

Good Life Collaborative includes the following partner organisations:

- Inclusion North
- Darlington Advice on Disability
- Your Voice Counts
- Skills for People
- Sunderland People First
- Bridge Creative
- Adapt NE (while not part of the Oliver McGowan Mandatory Training project, Adapt NE is a key member of the wider Collaborative).

Together, these organisations aim to build a more inclusive society, ensuring that everyone has access to quality health services, relationships, education, employment, and a place to call home.

### **A bit about Inclusion North**

Inclusion North exists to make inclusion a reality for all people with a learning disability, autistic people, and their families. We work together to change society so that everybody can have a good life and be a valued member of society.

Our work raises awareness of the barriers to inclusion for people with a learning disability, autistic people and their families, and we work to remove those barriers by including people, the organisations that support them, and local communities in our work. Together we share a vision and a passion for inclusion and we work hard to put this into practice.

We work with a range of organisations to support them to improve their inclusive practice and to really hear the voice of people with a learning disability, autistic people and their families in their work.

We work regionally and nationally to connect people, to solve problems and to share learning. We are part of bigger pieces of work that affect the whole country and use what we know to try to influence change.

We also operate an [Expert Hub](#) which is made up of people with a learning disability, autistic people, and family carers all with relevant experience. Expert Advisers take part in Care (Education) and Treatment Reviews (C(E)TR) across Yorkshire and Humber, Derbyshire and the North East and are also involved with other pieces of work at Inclusion North.

Find out a bit more about [Inclusion North](#)  
Find us on LinkedIn @InclusionNorth and Facebook

### **What we can offer you:**

At Inclusion North, we pride ourselves on being a supportive and dynamic team working across two key regions: the North East and Yorkshire and Humber. Our approach fosters creativity and adaptability, meaning no two days are ever the same.

Our work is diverse and continually evolving, reflecting the changing challenges faced by people with a learning disability, autistic people, and their families.

We lead impactful, innovative projects, and we foster a culture where everyone is encouraged to take initiative and contribute to meaningful change.

As part of your role, you'll have the chance to develop your skills, with opportunities for ongoing career progression and professional growth.

### **Key benefits include:**

- You'll have access to a development and wellbeing budget, giving you the freedom to manage your personal and professional growth in ways that work for you.
- 27 days of holiday plus bank holidays (pro-rata), with additional gifted days over the Christmas period.
- A working from home allowance, with reimbursement for all work-related travel.
- A generous 6% matched contribution pension scheme.

- The necessary equipment to work from home, following a risk assessment.

### **A bit about the job:**

Good Life Collaborative leads the effective planning, coordination, and delivery of the Oliver McGowan Mandatory Training on Learning Disability and Autism across the North East and North Cumbria. Working within **Good Life Collaborative** (led by Inclusion North and involving several partner organisations), you will ensure the programme is delivered to a high standard, on time, and within budget, positively impacting care practices across the region.

<b>Job Description</b>
<p><b>Job title:</b> Good Life Collaborative Programme Manager: Oliver McGowan Mandatory Training</p>
<p><b>Location</b> Home based, working across the whole of the North East with occasional travel across the regions.</p>
<p><b>Salary:</b> FTE £40,000 Actual: £32,000</p>
<p><b>Accountable to:</b> Regional Manager</p>
<p><b>Hours of work:</b> Up to 30 hours a week</p>
<p><b>Type of contract:</b> Fixed Term 12 months</p>
<p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Lead on project planning, coordination, and delivery across multiple partners, ensuring clear communication and alignment with objectives.</li> <li>• Establish effective programme management systems, including robust project timelines, milestone tracking, risk management, and reporting</li> </ul>

mechanisms.

- Act as a central point of contact, ensuring strong relationships and effective collaboration among all partner organisations.
- Regularly monitor and report on programme performance, highlighting risks, issues, and recommending corrective action.
- Support the development and dissemination of best practices, ensuring consistency, quality, and compliance with mandatory training standards.
- Coordinate meetings and forums, facilitating collaborative working and joint decision-making.
- Manage programme budget, ensuring resources are effectively allocated and financial targets are achieved.
- Engage with stakeholders, commissioners, and NHS to champion and embed Oliver McGowan Training.
- Act as the main conduit between the Good Life Collaborative and NENC ICB, ensuring a smooth flow of information and coordination.
- Oversee and drive the following programme deliverables:

### **Primary Care:**

- Provide Train-the-Trainer sessions to build sector-wide capacity, including facilitator training and lived experience integration.
- Work collaboratively with primary care providers to adapt training models to their unique needs.
- Strengthen programme management capacity to support efficient scaling of delivery.

### **Acute Care Offer:**

- Develop bespoke training plans with acute trusts to ensure tailored approaches.

- Coordinate training sessions to address workforce challenges and improve care quality.
- Develop innovative delivery models to maximise participation in acute care settings.

**Additional Support Services:**

- Provide comprehensive evaluation and reporting to measure impact and inform future planning.
- Offer central administrative support to streamline coordination and logistics.
- Conduct targeted communications to ensure strong uptake of training opportunities.

## **Person Specification**

### **The skills and abilities you need**

- Proven experience in programme or project management, ideally within health, social care, or related training programmes.

- Excellent organisational and project management skills, including managing budgets, timelines, risk, and reporting.
- Strong interpersonal and relationship-building skills, with experience managing complex partnerships or multi-agency collaborations.
- Understanding of learning disability, autism, and person-centred practices within health and social care settings.
- Excellent verbal and written communication skills, capable of clearly conveying complex information to diverse stakeholders.
- Ability to work independently, demonstrating initiative, flexibility, and problem-solving capabilities.

### **Desirable skills and attributes**

- Experience delivering or managing training programmes within NHS or social care environments.
- Project management qualification (e.g., PRINCE2, Agile, MSP).
- Experience of coproduction with people who have lived experience of learning disability and autism.
- Commitment to continuous improvement and reflective practice.

### **Personal attributes**

- Collaborative and approachable style, capable of engaging diverse partners.
- Proactive and solution-oriented, with a strong commitment to delivering outcomes.
- Empathetic and inclusive, valuing contributions from people with lived experience.
- Highly organised, resilient, and comfortable working under pressure.

- A strategic thinker with the confidence to challenge.
- Hold strong values of inclusion, equality, and justice.

### **Other important things about the job**

- The role will require working flexibly across the North East and North Cumbria region, engaging with multiple partners and stakeholders.
- You will be part of a supportive and diverse team, working closely with colleagues from Inclusion North and other partner organisations. Strong communication and teamwork are key to the success of the programme.
- A central focus of this programme is ensuring that people with lived experience of learning disability and autistic people are at the heart of the training and programme delivery.



### **Recruiting Ex-Offenders Policy**

Inclusion North is committed to creating equal access to opportunities for employment while continuing to base selection and promotion solely on ability to meet the requirements of the post. This is irrespective of race, colour, ethnic and national origins, religion, disability, gender,

sexuality, age, marital status, responsibility for dependants, economic status, political values or offending background.

With some exceptions, having a criminal record will not necessarily bar an individual from working with us in either a paid or unpaid capacity. This will depend on the nature of the position sought and the circumstances and background of the offences.

As an organisation using the Disclosure and Barring service to assess applicants' suitability for positions of trust, Inclusion North complies fully with the DBS Code of Practice and undertakes to treat all applicants fairly.

A Disclosure is only requested for those positions where it is considered both proportionate and relevant to the position concerned. Because of the nature of Inclusion North's work all checks will be at Enhanced level.

Where Disclosure forms part of the recruitment and selection process, applicants will be asked to provide details of their criminal record at an early stage. This would be declared on the relevant section on the application form and at interview. We guarantee that this information will only be seen by those who need to see it as part of the recruitment and selection process, e.g. recruiting manager, administrator.

Unless the nature of the position allows Inclusion North to ask questions about an applicant's entire criminal record, i.e. posts exempt from the Rehabilitation of Offenders Act 1974 (ROA) such as those involving working with children or Vulnerable Adults, we only ask about "unspent" convictions as defined by the Act. A conviction becomes "spent" after a rehabilitation period during which time there have been no further convictions, e.g. a sentence of imprisonment of between 6 months and 2½ years has a rehabilitation period of 10 years. A conviction carrying a sentence of more than 2½ years in prison can never become "spent".

At interview, or in a separate discussion, there will be an open and measured discussion on the subject of any offences or other matter that might be relevant to the position. The outcome of this will be recorded in brief and a copy kept on the individual's personnel file with a recommendation for appointment if relevant. If appointment is not

recommended the recruiting manager will discuss/agree this with the Director before a final decision is made.

Factors to be taken into account include: -

- Is it a 'spent' offence?
- The nature of the offence
- It's relevance to the post, position, or profession in question
- How long ago the offence took place
- The person's age at the time
- Whether it was an isolated offence or part of a pattern of offending
- What is known about the person's conduct and character before or since

We undertake to discuss any matter revealed in a Disclosure with the person seeking the position before withdrawing a conditional offer of employment.

**Please note that failure to reveal information that is directly relevant to the position sought could lead to withdrawal of an offer of employment.**