

Post: Campaigns and Fundraising Manager**Closing Date:** Friday 28th March 2025 at 9.30am

Please do not enclose a CV. Use this form to tell us about your knowledge, skills, experience and qualifications. We will not read CV's. We will only read what is on this form.

The part of the application that contains your personal details will be removed before shortlisting.

This means that the people who are shortlisting will not know anything about you other than your skills and experience to do this job.

Name:

Address:

Postcode:

Telephone:

Email:

If you are working at the moment and you intend to leave your current job role what is your notice period?

Do you have any support needs or reasonable adjustments that need making at the interview? If yes, please tell us here.

We ask people that apply for the role of Chief Executive Officer, to tell us if they have any unspent convictions under the Rehabilitation of Offenders Act 1974.

If you are not sure what this means you can contact Inclusion North **0113 2444792** or contact Nacro **0300 123 1889**

Nacro is a national social justice charity with more than 50 years' experience of changing lives, building stronger communities, and reducing crime. They house, educate, support, advise, and speak out for and with disadvantaged young people and adults.



The form below must be completed by every one that applies for a job. The information you tell us will not be kept with your application form during the shortlisting and interview process.

Criminal record declaration form

Please tell us your full name

This post is not exempt from the Rehabilitation of Offenders Act 1974. We only ask applicants to tell us about convictions which are not yet spent under the Rehabilitation of Offenders Act 1974. If you are not sure whether your convictions are spent, you can contact Inclusion North for further advice or you can also contact Nacro Telephone: 0300 123 1889.

Do you have any unspent convictions?

Yes

No

If you have answered yes, you now have two options on how to tell us about your criminal record.

Option 1: Please provide details of your criminal record in the space below.

Option 2: You can tell us about your record on a separate piece of paper or email and if posting attach it to an envelope stapled to this form. The envelope or email should be marked CONFIDENTIAL and should have your name and the details of the post you are applying for.

If you have attached these details separately, check the box here

Please provide the details of two people who can give you a reference. These people should have known you for 2 years or more and must not be related to you. If you have a job now, one should be your Line Manager. We will not contact your referees unless we offer you the post.

Referee 1

Name:

Address:

Postcode:

Telephone:

Email:

How do they know you?

Referee 2

Name:

Address:

Postcode:

Telephone:

Email:

How do they know you?

Tips on completing this part of the form.

This part of the form asks you to show how you meet the Person Specification for the job. We shortlist people based on the extent to which they meet the requirements of the Person Specification.

We have inserted each requirement from the Person Specification into the form below. Please demonstrate how you meet each of the criteria by giving specific examples. Examples can be drawn from your work, volunteering, or they may come from your own lived experience.

If there are any aspects of the Person Specification that you cannot demonstrate, leave them blank.

Please stay within the word limit.

Fundraising Experience: Please provide an example of a successful fundraising campaign or grant application you have led. What was your approach, and what was the outcome? (maximum 300 words)

Campaigns & Engagement: Can you describe a campaign you have developed or contributed to? How did you engage stakeholders, and what impact did it have? (maximum 300 words)

Corporate Partnerships & Individual Giving: Have you worked with corporate partners or major donors before? If so, how did you secure their support? (maximum 300 words)

Commitment to Cause: Inclusion North values working alongside people with lived experience. How would you ensure their voices are central to our fundraising and campaign work? (maximum 300 words)

Tell us about all the work you have done before starting with the most recent first. This could be paid or voluntary work. Don't leave any gaps in time.

Organisation

Position

When did you work there ?

Organisation

Position

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Tell us about your education and any courses or training you have been on that might help you to do this job.

Course or subject

University, college or training provider

Date of study

Course or subject

University, college or training provider

Date of study

Course or subject

University, college or training provider

Date of study

Course or subject

University, college or training provider

Date of study

Course or subject

University, college or training provider

Date of study

Course or subject

University, college or training provider

Date of study

Please send your completed application form to:

By post: For the attention of Melissa Peacock, Inclusion North, Suite 12a,
Unity Business Centre, 26 Roundhay Road, Leeds, LS7 1AB.

By email: Melissa.Peacock@inclusionnorth.org

Please direct any enquiries about applying for this job to Melissa Peacock
who will pass you on to the relevant person.

Telephone: 0113 244 4792