



Leadership Coaches.

What the job is and who should apply.



Job Title: Leadership Coach



We are looking for 2 people as there are 2 jobs.

Salary: You will earn £11,520 per year. This is around £13.84 per hour.

This job is part time – 16 hours per week.

(If this was a full time job you would earn £27,000.)

This job is for 1 year only. It is a temporary contract.

You will have 12 days holiday and Bank Holiday to take during the year.

Your manager will be Kirsty Morgan, Project Support Coordinator from Inclusion North.



You have to send us your application by 5pm on 9th October 2019



What is the aim of the job?



To work as part of a team with Kirsty, our Project Support Coordinator and another Leadership Coach to run our Leaders with Lived Experience project.



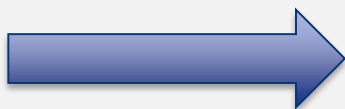
What is the Leaders with Lived Experience project?



We have received money from the Lottery Community Fund to run a project.



The aim is to support more people with a learning disability or autism to be Company Directors or Charity Trustees.



There is more information on the next page



What is the Leaders with Lived Experience project?

Please fill in this easy read form

Your name

Address

Phone

The Leadership Coaches will work with Kirsty to support six organisations who want to recruit directors or trustees who have a learning disability or autism.



They will design and deliver a training course for people to learn about being a Director or a Trustee.



They will help the 6 organisations to make being on their Board more accessible.



What will the Leadership Coaches do?



- Work well together as a small team



- Find organisations who want to be involved in the project

Please fill in this easy read form

Your name

Address

Phone

- Build good relationships with these organisations



- Support each organisation to find people with a learning disability or autism who are interested in being on their Board



- Co produce the training course, including creating presentations and resources

- Find an accessible venue to run the course and support people with their travel arrangements

What will the Leadership Coaches do?



- Co facilitate (Co-deliver) the training course making sure it is accessible for everyone

- Evaluate each training session and think about how to make the next session even better



- Find existing leaders who can mentor (offer support and guidance to) the people on the course



- Work with each organisation to audit (assess) how accessible their Board meetings are now

- Support each organisation to make their meetings more accessible



- Do an evaluation at the end of the project to see if it was successful



What type of person are we looking for?

We are looking for 2 people with a learning disability, autism or both.

We are looking for people who have the skills and experience on this list...



Can work well as part of a small team, so that everyone can contribute and do their best



Good at speaking up in front of other people



Able to share your own experience of learning disability or autism



Show you believe in equality and rights for everyone no matter who they are



Stand up for what you believe in



Can do research to find out about things you don't know



Be kind and supportive to other people



Travel in the North East (with support if needed)



Challenge things you don't agree with



Disagree with other people's opinion without falling out with them



Plan a training course that people will enjoy coming to



Deliver training sessions for a new group of people



Be creative and come up with good ideas



Communicate with people, including using a phone and/or computer



On your application form you will have to tell us what skills and experience you have for each thing on this list.

We will use it to choose the best people to interview.



What support is available if I get the job?



This role will involve working in a small team of 3 people for most of the 16 hours each week. You will all bring different skills and support each other.



You may do an hour or two work alone at home each week. This will be agreed as a team and will use your strengths, to make sure it is something you are good at.

We will support you to do an Access to Work application for any extra support you may need.



Access to Work
Making work possible



Where is the job based?



The project is based in the North East.



Depending on where the three people in the team live, a central point of contact will be arranged for when the team works together.



Any travelling you do for the job will be paid for through our Expenses Policy.



We expect people to use public transport where possible, rather than taxis.



You might also drive.



**Please return
your application
form to us by
5pm on 9th
October 2019**

Inclusion North
Unity Business Centre
26 Roundhay Road
Leeds
LS7 1AB



0113 244 4792

info@inclusionnorth.org

If you have any questions about the job please contact



Kirsty Morgan
Project Support Coordinator

Kirsty@inclusionnorth.org

07539 063467